

MR: 6-2033

MEMORANDUM FOR: Acting Chief, Regulations Control Staff

SUBJECT: Amendments to Agency Notice No. [REDACTED]  
Procedures for Controlling and Reporting  
Agency Staff Employee In-Casuals and Out-  
Casuals.

25X1A

1. Following our conversations yesterday with relation to a rewording of Section 2.b of the subject Notice, verbal concurrence on the following revised text was received this date from Colonel White and from Mr. [REDACTED] Chief, Plans and Analysis Staff, Office of Personnel:

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For the purpose of this Notice, an Out-Casual is defined as a staff employee who meets the criteria set forth below, and who has been processed in accordance with procedures established herein.

(1) He has been nominated for assignment to an established position on a Foreign Field Table of Organization, but he is being officially detained from movement to his foreign field station for any one or a combination of legitimate reasons, such as: undergoing required training prior to departure for overseas, receiving necessary predeparture, on-the-job desk training, be awaiting [REDACTED] is in an authorized leave status, or is acting in accordance with other official directives.

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2. Adoption of the above revision will necessitate the introduction of another numbered subparagraph, which will result in the renumbering of the subparagraphs in the approved copy now in your hands.

3. I greatly appreciate your thoughtfulness in bringing this matter up as you did. I hope that the newest version is a bit less muddled than the copy I had prepared for Colonel White's signature, which copy you will send herewith.

Document No.	12
No Change in Class.	<input type="checkbox"/>
<input type="checkbox"/> Declassified	
Class. Changed To:	TS S C
Auth:	HR 7028-7038
Date:	11-28-70
By:	[Signature]

[REDACTED]  
Special Assistant to the  
Deputy Director (Administration)

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cc: AD/P  
Ch/PAS/OP  
Asst. to DD/I (Admin)

cc: Ch/Management Staff (info)  
Comptroller (info)

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